

Grant Packages:

Access to Apprenticeships is a grant designed to remove barriers that may be preventing aspiring apprentices finding an employer. We are offering two different styles of packages to support your apprentice during their apprenticeship journey. The decision on choosing your package should be openly discussed with your apprentice and taking their needs into consideration.

<u>PACKAGE 1: ADDITIONAL EQUIPMENT</u>	<u>PACKAGE 2: WAGE ENHANCEMENT</u>
<ul style="list-style-type: none"> ● This grant package can be used to provide equipment for your apprentice that is not already mandatory to provide to perform their job role. ● The grant can go towards new and up to date equipment that requires replacement. For example, a new tool kit, a new laptop which includes up to date software. ● Supportive equipment that your apprentice requires to enable them to work effectively. For example, software to support with dyslexia, a supportive chair and/or keyboard. ● Additional uniform/ appropriate work wear/ shoes. ● We would require evidence of the equipment purchased via receipts. Any equipment or clothing that is provided to the apprentice for their personal use remains the property of the apprentice, even in the event of the apprentice leaving the business. 	<ul style="list-style-type: none"> ● This grant package can be used to assist with enhancing the apprentices wage for the first 12 weeks of their apprenticeship. Example: National Apprentice Wage is £5.28 therefore could increase to £6.28 per hour. ● It can also be used as a re-imbursment of travel costs and expenses to and from work and/or college. This can be re-imbursed through pay every week/month or purchased as a rail card/ bus pass. ● This grant package can also offset a proportion of the costs of purchasing means of transport for example a moped. ● Providing a meal during the working day. ● This can be evidenced through receipts if necessary or through the apprentice's salary slip each week/month.