



11 Central Ave  
Ransomes Industrial Estate  
Ipswich  
IP3 9SL  
<http://gma-warehousing.co.uk/>

### **Level 2 Supply Chain Operator-**

<https://www.instituteforapprenticeships.org/apprenticeship-standards/supply-chain-operator-v1-0>

### **Company Overview**

GMA Warehousing and Transport now has more than 300,000sq ft of warehousing and looks after the loading/unloading of shipment containers along with the transportation of those goods all over the U.K

### **Role overview**

GMA Warehousing are looking to expand our staff base with an eye to our planned expansion in 2022.

### **Job Description**

- To learn the Operational and administration side of warehousing
- To learn the VBS system for shunting containers
- To learn to ID and answer queries on cargo ( physical cargo checks)
- To learn warehouse Management system
- To set up and maintain a social media presence ( possibility)

### **Person specification**

Applicants should be comfortable with the office environment, have a punctual and present nature.

Applicants should have a basic understanding of IT systems such as Microsoft Office. We are looking for enthusiastic, eager candidates or have an interest in growing their communication and knowledge skills.

**Hours:** 08.00-17.00, Mon- Fri with an hour for lunch (40 hrs per week)

**Starting Salary:** £4.81 per hour, if candidate shows promise we would look to increase at 6 months to £4.80 per hour with 6 monthly wage reviews thereafter (Paid bank holidays and Holidays)

