



**STA Technical Ltd  
Unit H2  
Base Business Park  
Rendlesham  
Suffolk IP12 2TZ**

<https://www.statechnical.com/>

### **Job Title: Apprentice Metal Fabricator**

#### **Company Overview**

STA Technical provides innovative engineering solutions to safety critical environments and the petrol forecourt industry.

The company custom designs and manufactures metal components for use in safety critical environments, with a track record of working with and supporting the petroleum industry.

Thriving on delivering engineered-to-order components that overcome a problem, engineer out issues, engineer in contingency, or simply to make life a whole lot easier, STA Technical is highly regarded by its blue-chip customers (including BP, Esso and Asda) for providing innovative solutions and first-class customer service in support of their on-site installation programmes.

As a small business, based at Rendlesham, near Woodbridge, STA Technical understands the importance of supporting others and is committed to working with and buying from local businesses wherever possible.

#### **Role Overview**

Undertaking apprenticeship training as a **Level 3 Metal Fabricator Apprentice**

<https://www.instituteforapprenticeships.org/apprenticeship-standards/metal-fabricator-v1-0>

comprising of a hybrid of workplace and college training to gain the knowledge, skills and behaviours to complete the apprenticeship training and in turn support STA Technical's growing business.

#### **Job Description**

This is a fixed term position from the commencement of the apprenticeship until completion of the apprenticeship qualification which is expected to be in the region of 48 months in total.

The role is based on 37 ½ hours a week, including study time to complete the mandatory 20% Off the Job Training study time within those hours to complete, may be protected time during working hours or day release to college.

## **Main Responsibilities:**

- Observing, learning, and undertaking a wide range of engineering skills and processes while under the instruction of skilled technical staff.
- To be able to demonstrate these skills and processes as the training period progresses by working independently or with a team, to undertake tasks as instructed and increase overall contribution to the company.
- To undertake and successfully complete suitable college courses throughout the training period, achieving the academic grades and practical skills to progress within the company.
- To understand and identify different materials.
- To develop skills to construct or modify metal components from verbal instructions and drawings to a high degree of precision.
- To understand the importance of complying with statutory, quality, organisational and health and safety regulations.
- To gain an understanding of and carry out current approved processes, procedures, and documentation
- To complete all required documentation using the defined recording systems at the appropriate stages of work activity.
- To focus on quality and problem solving within the remit of the role – demonstrating attention to detail and a logical approach to problem solving.
- To learn how to maintain workshop equipment and keep it in good repair.
- To maintain a logbook (daybook) over the duration of the apprenticeship period, recording activities and projects that have been undertaken and skills learned.
- Continuous personal development in terms of knowledge, skills, and behaviours.
- To maintain and to ensure general good housekeeping of the workplace.
- To maintain a smart appearance and to always act in a professional manner.
- To perform any other duties appropriate to the role of the post holder.

## **Desired Skills**

- Basic understanding of Word and Excel
- Punctual
- Can-do attitude
- Attention to detail
- Ability to get to work (i.e., driving licence or learning to drive)
- Self-starter
- Ability to use initiative
- Strong communication skills and the ability to build excellent relationships with all customers, team members and management
- Tenacity and positivity with a strong drive to succeed

## **Desired Personal Qualities**

A team player with a positive attitude who is trustworthy, methodical and dependable. A self-motivated individual looking to increase their knowledge base and engage with all areas of the business.

## **Qualification's**

- GCSE at Grade 4 or above in Maths and English
- Desirable ICT qualification and/or knowledge of Microsoft, Outlook

**Entry onto the apprenticeship is subject to a initial assessment to establish course suitability. Ideally applicants should have at least 4 GCSEs including English and Maths at grades 9- 4.**

**Reward**

- **Salary** Minimum of £4.81 per hour National Apprenticeship Minimum wage
- **Holiday** 28 day holiday per year including Bank and Public Holidays

**Benefits**

- Company workwear and appropriate PPE
- Free parking
- Free tea and coffee

**To apply for this role, please register your interest by emailing your CV and accompanying letter to: [apprenticeships@suffolk.gov.uk](mailto:apprenticeships@suffolk.gov.uk)**