



JOB DESCRIPTION

Job Title: Groom apprentice level 2

Location: Bridge and Ivy Farm, Hacheston, Woodbridge, IP13 0AA

Hours of work: 30 Hours per week over 5 days

Reports to: Director and stable yard manager

Aim of the post:

To provide care for horses in livery and to ensure the smooth running of the Yard, facilities and horse activities for PLOT.

Main Responsibilities:

- Mucking out
- Turning out and bringing in.
- Tack cleaning
- Tacking up
- Feeding, filling hay nets, following feeding, cleaning and water schedules set by the yard manager
- Grooming and plaiting.
- Bathing
- Rug changing
- Paddock maintenance
- Schooling Riding
- Exercising horses lunging and preparing horses for exercise
- Holding for vet/farrier/dentist
- Assist in basic horse care and yard maintenance as required.

Organisational responsibilities:

- To act professionally, courteously and effectively at all times
- To maintain effective and positive working relationships with staff, external organisations, and clients
- To ensure the well-being of all horses on the yard to include monitoring of health.
- Attend in house annual safeguarding training

Health & Safety

The post holder will:

- Work with due regard to health and safety to themselves and others and will abide by the PLOT Health & Safety Policy.



Safeguarding

- Understand and follow the PLOT safeguarding policy and procedures.

Confidentiality

- Understand and comply with PLOT confidentiality policy.